



West Horsley Parish Council

Meeting of the Finance Committee on 12 January 2026

Present Cllrs F King (Chairman), E Best, P Dodgson, S Skinner; J McClung, Clerk/RFO

26/F/001 **Apologies for Absence** None

26/F/002 **Declarations of Interest** None

26/F/003 **DPI Dispensations** None

26/F/004 **Minutes of the Previous Meeting of the Committee** *Appendix 1*

The minutes of the meeting on 27 October 2025 were approved by the Committee and signed by the Chairman as a true and accurate record.

26/F/005 **Financial Matters**

- a) Members received and approved the bank reconciliation to 31 December 2025. *Appendix 2*
- b) Members received and approved a detailed report on expenditure against budget to 31 December 2025. *Appendix 3*
- c) Members received a summary of reserves to 31 December 2025. *Appendix 4*
- d) Members reviewed the signatories on the Council’s bank accounts. It was agreed that Cllr Moodie will be asked to become a signatory for the Council’s Skipton Building Society account.

26/F/006 **Internal Controls for Financial Risk**

Members received and approved a table of internal checks to be referred to by the Council when completing the 2025/26 Annual Governance Statement. The Chairman will write an introductory note to be included at the top of the document. *Appendix 5*

26/F/007 **Strategic Policies for Review**

Members reviewed the following documents which will now be presented to Full Council for approval:

- a) Reserves Policy *Appendix 6*
- b) WHPC Community Grants Policy (with one amendment) *Appendix 7*
- c) WHPC Community Grants Application Form *Appendix 8*

26/F/008 **Dates of the Next Meeting**

Monday 13 April at 8.45pm, to be held in the Rubin Room, West Horsley Village Hall.

26/F/009 **Any Other Matters to Note** None

The meeting was closed at 5.43pm.

Signed by the Chairman of the Finance Committee as a true and accurate record:

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Date:

Chairman’s Initials: _____