

**Minutes of the Meeting held at 7.30pm on Tuesday 17 February 2026  
Cedar Room, West Horsley Village Hall**

**Present:** Cllrs E Best (Chairman), C Clinton, F King, L Moodie, G Murray, T Rogers, S Skinner, C Walker; J McClung (Clerk/RFO); GBC Cllr C Young; two youth councillors; three residents.

**26/025 Chairman's Opening Remarks**

The Chairman welcomed everyone to the meeting, reminding them that Parish Council meetings are meetings in public, not public meetings. The Chairman thanked Councillors for attending the Local Government Reorganisation training session. She has attended a Neighbourhood Area Committees webinar and a couple of meetings with the Chairman of the Horsley Scouts, more to follow at agenda item 26/037. Councillors were reminded that nominations for the Awards for Service to the Community is now open. The closing date for nominations is 16 March 2026. The Spring Litter Pick will take place on Saturday 14 March. Volunteers needed.

**26/026 Apologies for Absence**

Cllrs P Dodgson, C Mattock; K Young, (Deputy Clerk); SCC Cllr D Booth; GBC Cllrs D Bennett, R Brothwell

**26/027 Declarations of Interests and Gifts**

- a) Declarations of interest in respect of any items on the agenda: None
- b) Amendments to Members' Register of Interests Received: None
- c) Requests for dispensations: None
- d) Declarations of gifts or hospitality received by Members with a value of a least £50: None

**26/028 Minutes of the Previous Meeting of the Council *Appendix 1***

The minutes of the meeting held on 20 January 2026 were approved by the Council and signed by the Chairman as a true and accurate record.

**Public Forum (*meeting adjourned to allow visitors to express views or ask questions on any items on the agenda*)**

- Given the increase in traffic, would the Parish Council be in support of a resident raising a petition to lower the speed limit along The Street (Ripley Lane to West Horsley Motors) from 30mph to 20 mph. The Parish Council has explored residents' views on this matter before, and it is evenly split, for and against. The Council commissioned a village-wide traffic survey in November 2025. The findings clearly indicate that the average speed along this stretch of the road is 29mph. The Roads Task Group will discuss this request at its next meeting. In the meantime, a presentation on the traffic speed survey results will be given at the Annual Parish Meeting on 28 April, to which all residents are invited.
- The house with the bright lights on East Lane is lit up again. It is out of character with the area and not in line with the village's dark skies policy. The Planning Committee has been monitoring the situation and will discuss this at its next meeting on 19 February.

**26/029 Reports from Other Authorities**

- a) Surrey County Council: No report.
- b) Guildford Borough Council:
  - Elections for the new West Surrey Unitary councillors will take place on 7 May.
  - The Joint Voluntary Committee (JVC) is up and running. Cllr Young has successfully requested a monthly debrief for all GBC councillors after each JVC meeting. She will report back.
  - Funding for the proposed speed reduction along Ockham Road North is finally on its way to Surrey County Council.

*Chairman's Initials:* \_\_\_\_\_

- 26/030 **Clerk's Report**
- Nothing to report.
- 26/031 **Significant Correspondence Received Since the Last Council Meeting**
- The footpath along Ockham North Road needs clearing. This will be reported on Fix My Street and referred to Cllr Booth for escalation to SCC Highways.
- 26/032 **Financial Matters**
- a) Members received and approved a list of payments to be made in February 2026. Payments made in January 2026 were noted. *Appendix 2*
  - b) Members received and approved the bank reconciliation to 31 January 2026. *Appendix 3*
  - c) Members received and approved a detailed report on expenditure against budget to 31 January 2026. *Appendix 4*
- 26/033 **Youth Council *Appendix 5***
- Members received a report on Youth Council meetings held since the previous Council meeting. They have co-opted a new Youth Councillor. He will attend the next Parish Council meeting to introduce himself. They are hoping to recruit two more councillors before summer. A briefing note on the Arts Competition and a revised Terms of Reference will be brought to Full Council in March for approval. The next Youth Council event is the Clothes Swap (18/19 April). Councillors are asked to volunteer to help over the weekend.
- 26/034 **Strategic Documents and Policies**
- Members reviewed and approved the following documents:
- a) Complaints Procedure *Appendix 6*
  - b) Data Audit *Appendix 7*
  - c) CCTV Policy *Appendix 8*
- 26/035 **Tennis Court**
- a) It was noted that the CCTV system has now been installed at the tennis court. All hirers have been notified by email. Members agreed to designate the Clerk and Cllr Rogers as the Council's representatives who will have access to the images.
  - b) Members agreed to submit a planning application for the installation of Tweener low-level linear lighting at the tennis court. If approved, the lighting will be funded through S106 for the Manor Farm development.
- 26/036 **Millennium Point *Appendix 9***
- Members received and approved the final draft design for the display board with two small amendments. The order for the enamel panel will now be placed.
- 26/037 **Community Asset Transfers**
- a) Members received an update on potential asset transfers ahead of Local Government Reorganisation.
    - Scout Hut: The Scouts have just renewed their lease for a further 15 years. It is a well-maintained premises which is fully utilised by the Scouts and their equipment.
    - Nightingale Crescent: This is a Local Green Space and is not under threat of development.
    - Playing Field at Weston Lea: The Raleigh has a long lease on this land.
  - b) Members agreed to review the leases on the scout hut and playing field before making a final decision. It was agreed that Nightingale Crescent would not be pursued.

26/038 **Planning Committee Appendix 10**

- a) Members received a report on Planning Committee meetings held since the previous Council meeting. The Committee has been made aware of plans to install a number of padel courts in the village; three at Horsley and Send Cricket Club and six on the West Horsley Place estate. Planning applications have not yet been submitted.
- b) Any Other Matters Arising:
  - South Farnham Educational Trust is further consulting on a proposal to re-establish pre-school provision at The Raleigh. The [consultation](#) closes on Friday 20 February 2026.

26/039 **Other Committee Updates**

- a) Finance Committee: Nothing to report
- b) Personnel Committee: Nothing to report.

26/040 **Task Group Updates**

- a) Asset Management & Village Appearance: Nothing further to report.
- b) Biodiversity: Nothing to report. A planning application for tree works in the Village Orchard has been submitted.
- c) Communications: The next newsletter will be published in May/June.
- d) Community Events & Wellbeing: A template for a ‘Moving on With Confidence’ event has been prepared. This event, which is aimed at young adults moving away from home for the first time, is on hold for now.
- e) Local Government Reorganisation: Nothing further to report.
- f) Road Safety & Maintenance: The Council has contacted the landowner again about getting the hedge along Long Reach cut back before the nesting season begins. Network Rail has cleared the drains at the top of Silkmore Lane.
- g) S106: Awaiting payment for tennis court improvements made to date.

26/041 **Community Projects Updates**

- a) Community Speed Watch: Graham Edwards is stepping in to the coordinator role.
- b) Friends of Horsley Station/Railway Task Group: Nothing to report.
- c) Grace and Flavour Community Garden: Nothing to report.
- d) Horsley Heritage Group: Nothing to report.
- e) The Horsleys’ CAN (HCAN): Nothing to report.

26/042 **Any Other Village Matters to Note**

None

26/043 **Date of the Next Meeting**

Tuesday 17 March at 7.30pm in the Cedar Room, West Horsley Village Hall

The meeting concluded at 8.47pm.

Signed by the Chairman as a true and accurate record: .....

Date: .....

*Chairman’s Initials:* \_\_\_\_\_