West Horsley Parish Council

99 The Street, West Horsley, Surrey KT24 6DD
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6 January 2026

Councillors Best, Dodgson, King and Skinner,

You are here by summoned to attend a **West Horsley Parish Council Finance Committee** meeting on **Monday 12 January 2026 at 5pm in the Rubin Room**, West Horsley Village Hall, 99 The Street, West Horsley KT24 6DD. This meeting is open to the press and public. The agenda may be split into two parts. Part 1 will deal with most of the business which is open to the press and public. Part 2 (if applicable) includes items which may be discussed in the absence of the press and public due to the personal or sensitive nature of the information. The press and public will be asked to leave the meeting before Part 2 items are discussed.

Julia McClung, Clerk & RFO to West Horsley Parish Council

AGENDA

26/F/001   Apologies for Absence

26/F/002   Declarations of Interests
To receive any declarations of interest relating to any item on the agenda

26/F/003   DPI Dispensations
To receive and consider written requests for new DPI dispensations, if any

26/F/004   Minutes of the Previous Meetings of the Committee *Appendix 1*
To be agreed and signed by the Chairman as a true and accurate record

26/F/005   Financial Matters
a) To receive and approve the bank reconciliation to 31 December 2025 *Appendix 2*
b) To receive and approve a detailed report on expenditure against budget to 31 December 2025 *Appendix 3*
c) To receive a summary of reserves to 31 December 2025 *Appendix 4*
d) To review the signatories on the Council's bank accounts and agree any changes

26/F/006   Internal Controls for Financial Risk *Appendix 5*
To receive and approve a table of internal checks ahead of the Council completing the 2025/26 Annual Governance Statement

26/F/007   Strategic Documents and Policies for Review
a) Reserves Policy *Appendix 6*
b) WHPC Community Grants Policy *Appendix 7*
c) WHPC Community Grants Application Form *Appendix 8*

26/F/008   Dates of next Meeting
Monday 13 April at 8.45am, to be held in the Rubin Room, West Horsley Village Hall

26/F/009   Any Other Matters to Note

Signed: *Julia McClung, Clerk & RFO to the Council, 6 January 2026*