

11 February 2026

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 17 February 2026 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to [clerk@westhorsley-pc.gov.uk](mailto:clerk@westhorsley-pc.gov.uk) no later than 12pm on the day prior to the meeting.

## AGENDA

26/025 Chairman's Opening Remarks

26/026 Apologies for Absence  
To accept apologies and reasons for absence

26/027 Declaration of Interests and Gifts

- a) To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
- b) To receive any amendments to the Register of Members' Interests
- c) To consider any requests for dispensations
- d) To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50

26/028 Minutes of the Previous Meeting of the Council *Appendix 1*  
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record

*Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*

26/029 Reports from other Authorities

- a) Surrey County Council
- b) Guildford Borough Council

26/030 Clerk's Report

26/031 Significant Correspondence Received Since the Last Council Meeting

26/032 Financial Matters

- a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 31 January 2026 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 31 January 2026 *Appendix 4*

26/033 Youth Council *Appendix 5*  
To receive a report on any Youth Council meetings or events held since the previous Council meeting

26/034 Strategic Documents and Policies for Review and Approval

- a) Complaints Procedure *Appendix 6*
- b) Data Audit *Appendix 7*
- c) CCTV Policy *Appendix 8*

26/035 Tennis Court

- a) CCTV: To agree the designated councillors and staff who will have access to images recorded through the CCTV camera at the tennis court
- b) Lighting: To agree to submit a planning application for the installation of Tweener low-level linear lighting at the tennis court

26/036 Millennium Point *Appendix 9*  
To receive and approve the final draft of the display panel

26/037 Community Asset Transfers

- a) To receive an update on potential asset transfers ahead of Local Government Reorganisation
- b) To agree, in light of research undertaken, whether it is in the Parish Council's best interest to proceed

26/038 Planning Committee *Appendix 10*

- a) To receive a report on any Planning Committee meetings held since the previous Council meeting
- b) Any other matters arising

26/039 Other Committee Updates

- a) Finance
- b) Personnel

26/040 Task Group Updates:

- a) Asset Management & Village Appearance
- b) Biodiversity
- c) Communications
- d) Community Events & Wellbeing
- e) Local Government Reorganisation
- f) Road Safety & Maintenance
- g) S106

26/041 Community Projects Updates:

- a) Community Speed Watch
- b) Friends of Horsley Station/Railway Task Group
- c) Grace and Flavour Community Garden
- d) Horsley Heritage Group
- e) The Horsleys' CAN

26/042 Any Other Village Matters to Note

26/043 Date of Next Meeting:  
Tuesday, 17 March at 7.30pm in the Cedar Room, West Horsley Village Hall

- Appendices are available on the Parish Council website at [www.westhorsley-pc.gov.uk](http://www.westhorsley-pc.gov.uk).
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

*Signed: Julia McClung, Clerk to the Council, 14 January 2025*