



NOTICE OF MEETING

15 April 2026

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 21 April 2026 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to clerk@westhorsley-pc.gov.uk no later than 12pm on the day prior to the meeting.

AGENDA

26/064 Chairman's Opening Remarks

26/065 Apologies for Absence
To accept apologies and reasons for absence

26/066 Declaration of Interests and Gifts

- a) To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
- b) To receive any amendments to the Register of Members' Interests
- c) To consider any requests for DPI dispensations
- d) To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50

26/067 Minutes of the Previous Meeting of the Council *Appendix 1*
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record

Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.

26/068 Reports from other Authorities

- a) Surrey County Council
- b) Guildford Borough Council

26/069 Youth Council *Appendix 2*
To receive a report on any Youth Council meetings or events held since the previous Council meeting

- 26/070 Grace and Flavour Community Garden
To receive an update from Grace and Flavour on the Community Garden's recent activities and future projects
- 26/071 The Horsleys' CAN & Big Green Week (6-14 June)
To receive an update from The Horsleys' CAN on activities planned for Big Green Week
- 26/072 Clerk's Report
- 26/073 Significant Correspondence Received Since the Last Council Meeting
- 26/074 Financial Matters
- a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 3*
 - b) To receive and approve the bank reconciliation to 31 March 2026 *Appendix 4*
 - c) To receive and approve a detailed report on expenditure against budget to 31 March 2026 *Appendix 5*
 - d) To receive and approve a summary of reserves to 31 March 2026 *Appendix 6*
 - e) To receive and approve the Fixed Asset Register to 31 March 2026 *Appendix 7*
 - f) To receive and approve a summary of subscriptions and direct debits for 2026/27 *Appendix 8*
- 26/075 Schedule for Reviewing Strategic Documents and Policies *Appendix 9*
To note the schedule for reviewing and approving Council policies from 1 April 2026
- 26/076 Strategic Documents and Policies for Review and Approval
- a) Model Publication Scheme *Appendix 10*
 - b) Code of Conduct *Appendix 11*
- 26/077 WHPC Community Grants *Appendix 12 & Confidential Appendix 13*
- a) To receive and review grant applications received from:
 - i. West Horsley Place Trust
 - ii. First Horsley Scout Group
 - iii. West Horsley Evening WI
 - iv. The Horsleys CAN
 - b) To agree any financial awards to be granted to the above organisations
- 26/078 Planning Committee
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting *Appendices 14 & 15*
 - b) Any other matters arising
- 26/079 Finance Committee
- a) To receive a report on any Finance Committee meetings held since the previous Council meeting *Appendix 16*
 - b) Any other matters arising
- 26/080 Personnel Committee
- a) To receive a report on any Personnel Committee meetings held since the previous Council meeting
 - b) Any other matters arising

- 26/081 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Biodiversity
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Local Government Reorganisation
 - f) Road Safety & Maintenance
 - g) S106

- 26/082 Community Updates:
- a) Community Speed Watch
 - b) Friends of Horsley Station/Railway Task Group
 - c) Grace and Flavour Community Garden
 - d) Horsley Heritage Group
 - e) The Horsleys' CAN
 - f) Village Hall Management Committee

26/083 Any Other Village Matters to Note

26/084 Date of Next Meeting:
The Annual Meeting, Tuesday, 19 May at 7.30pm in the Cedar Room, West Horsley Village Hall

- Appendices are available on the Parish Council website at www.westhorsley-pc.gov.uk.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: Julia McClung, Clerk to the Council, 15 April 2026