

11 March 2026

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 17 March 2026 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to clerk@westhorsley-pc.gov.uk no later than 12pm on the day prior to the meeting.

AGENDA

- 26/044 Chairman's Opening Remarks
- 26/045 Apologies for Absence
To accept apologies and reasons for absence
- 26/046 Declaration of Interests and Gifts
- To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
 - To receive any amendments to the Register of Members' Interests
 - To consider any requests for dispensations
 - To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50
- 26/047 Minutes of the Previous Meeting of the Council *Appendix 1*
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record
- Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*
- 26/048 Reports from other Authorities
- Surrey County Council
 - Guildford Borough Council
- 26/049 Youth Council
- To receive a report on any Youth Council meetings or events held since the previous Council meeting *Appendix 2*
 - To receive and approve a briefing note on a Youth Arts Competition *Appendix 3*
- 26/050 Strategic Documents and Policies for Review and Approval
- Youth Council Terms of Reference *Appendix 4*
- 26/051 Friends of Horsley Station/Horsley Heritage Group Open Day
- To receive a report from the Friends of Horsley Station and Horsley Heritage Group on an event taking place at the Station on Saturday 18 April 2026
 - To consider a request for financial support for the event

- 26/052 Raleigh Nursery School *Appendix 5*
- a) To receive a letter from residents on shared concerns relating to plans to open a nursery school in the grounds of The Raleigh
 - b) To agree any actions
- 26/053 Clerk's Report
- 26/054 Significant Correspondence Received Since the Last Council Meeting
- 26/055 Financial Matters
- a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 6*
 - b) To receive and approve the bank reconciliation to 28 February 2026 *Appendix 7*
 - c) To receive and approve a report on expenditure against budget to 28 February 2026 *Appendix 8*
 - d) To agree to engage internal auditors Mulberry (LAS) Ltd for a further three years at a fixed annual rate of £80 per hour *Appendix 9*
 - e) To note GBC's indicative quotation of £7,300 for West Horsley Parish Council elections in 2027
 - f) To agree to renew the Council's London Green Belt Council subscription at a cost of £25
 - g) To agree to move any unspent 25/26 budget for Awards for Service to an Earmarked Reserve
 - h) To agree to receive a donation from The Arts Society Horsley Lovelace and to move it to an Earmarked Reserve for the Youth Council for its Youth Arts Competition
- 26/056 Housing Needs Survey *Appendix 10*
- To receive and approve a briefing note on the revised costings and timings for the Housing Needs Survey
- 26/057 Community Asset Transfers *Appendix 11*
- a) To receive an update on research undertaken in relation to the leases on the scout hut and playing field at Weston Lea
 - b) To agree, whether it is in the Parish's best interest for the Parish Council to submit Expression of Interests to Surrey County Council for the transfer of these assets
- 26/058 Planning Committee
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting *Appendix 12*
 - b) To note the Parish Council's response to the Government's open consultation on a revised National Planning Policy Framework (NPPF) and other changes to the planning system. *Appendix 13*
 - c) Any other matters arising
- 26/059 Other Committee Updates
- a) Finance
 - b) Personnel
- 26/060 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Biodiversity
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Local Government Reorganisation
 - f) Road Safety & Maintenance
 - g) S106

- 26/061 Community Updates:
- a) Community Speed Watch
 - b) Friends of Horsley Station/Railway Task Group
 - c) Grace and Flavour Community Garden
 - d) Horsley Heritage Group
 - e) The Horsleys' CAN
 - f) Village Hall Management Committee

26/062 Any Other Village Matters to Note

26/063 Date of Next Meeting:
Tuesday, 21 April at 7.30pm in the Cedar Room, West Horsley Village Hall

- Appendices are available on the Parish Council website at www.westhorsley-pc.gov.uk.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: Julia McClung, Clerk to the Council, 11 March 2026