



10 December 2025

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 16 December at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to [clerk@westhorsley-pc.gov.uk](mailto:clerk@westhorsley-pc.gov.uk) no later than 12pm on the day prior to the meeting.

### **AGENDA**

- 25/227 Chairman's Opening Remarks
- 25/228 Apologies for Absence  
To accept apologies and reasons for absence
- 25/229 Declaration of Interests and Gifts
- a) To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
  - b) To receive any amendments to the Register of Members' Interests
  - c) To consider any requests for dispensations
  - d) To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50
- 25/230 Minutes of the Previous Meeting of the Council *Appendix 1*  
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record
- Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*
- 25/231 Reports from other Authorities
- a) Surrey County Council
  - b) Guildford Borough Council
- 25/232 Youth Council  
To receive an update on any meetings or activities held since the previous Council meeting
- 25/233 Clerk's Report
- 25/234 Significant Correspondence Received Since the Last Council Meeting

- 25/235 Financial Matters
- a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 2*
  - b) To receive and approve the bank reconciliation to 30 November 2025 *Appendix 3*
  - c) To receive and approve a report on expenditure against budget to 30 November 2025 *Appendix 4*
- 25/236 Budget and Precept Requirements for 2026/27
- a) To receive and approve the Parish Council's budget for 2026/27 *Appendix 5*
  - b) To receive and approve the Parish Council's Ear Marked Reserves for 2026/27 *Appendix 6*
  - c) To agree the Parish Council's precept requirement for 2026/27
- 25/237 Community Safety Forum, East Horsley Village Hall, Thursday 8 January at 7pm *Appendix 7*  
To note that GBC Cllr Young has organised a Community Safety Forum for residents to hear what is being done to address the ongoing anti-social behaviour in the Horsleys and surrounding parishes
- 25/238 Tennis Court *Appendix 8*  
To receive and approve a briefing note on the installation of a CCTV system at the tennis court
- 25/239 Millennium Point Refurbishment *Appendix 9*  
To receive and approve an illustrated design for the display panel
- 25/240 Community Asset Transfers  
To receive an update on potential requests for the transfer of community assets from GBC/SCC to Parish Council ownership
- 25/241 Planning Committee
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting *Appendix 10*
  - b) To consider and agree the Council's response to the following planning application:  
25/P/01616 - Pen Tor, Shere Road, West Horsley KT24 6EQ  
Application under Section 73 of the Town and Country Planning Act 1990 to remove condition 4 (revocation of permitted development rights under Classes A, B, C and H) of outline planning application 89/P/00154 approved 28/03/1989 for the 'Erection of a detached chalet bungalow & garage following demolition of existing bungalow'.
  - c) To receive an update on the Housing Needs Survey
  - d) Any other matters arising
- 25/242 Other Committee Updates:
- a) Finance
  - b) Personnel
- 25/243 Task Group Updates:
- a) Asset Management & Village Appearance
  - b) Biodiversity
  - c) Communications
  - d) Community Events & Wellbeing
  - e) Local Government Reorganisation
  - f) Road Safety & Maintenance
  - g) S106
  - h) Youth Council

25/244 Community Projects Updates:

- a) Community Speed Watch
- b) Friends of Horsley Station/Railway Task Group
- c) Grace and Flavour Community Garden
- d) Horsley Heritage Group
- e) The Horsleys' CAN *Appendix 11*

25/245 Christmas Recess

To note the Parish Council will be in recess from Friday 19 December 2025 to Monday 5 January 2026

25/246 Any Other Village Matters to Note

25/247 Date of the Next Full Council Meeting: Tuesday, 20 January 2026 at 7.30pm in the Cedar Room, West Horsley Village Hall

- Appendices to this meeting are available on the Parish Council website at [www.westhorsley-pc.gov.uk](http://www.westhorsley-pc.gov.uk).
- Meeting agendas and minutes are posted on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 10 December 2025*