

11 November 2025

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 18 November at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to clerk@westhorsley-pc.gov.uk no later than 12pm on the day prior to the meeting.

AGENDA

- 25/203 Chairman's Opening Remarks
- 25/204 Apologies for Absence
To accept apologies and reasons for absence
- 25/205 Declaration of Interests and Gifts
- a) To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
 - b) To receive any amendments to the Register of Members' Interests
 - c) To consider any requests for dispensations
 - d) To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50
- 25/206 Minutes of the Previous Meeting of the Council *Appendix 1*
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record
- Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*
- 25/207 Reports from other Authorities
- a) Surrey County Council
 - b) Guildford Borough Council
- 25/208 Clerk's Report
- 25/209 Significant Correspondence Received Since the Last Council Meeting
- 25/210 Youth Council *Appendix 2*
To receive a report on any Youth Council meetings or events held since the previous Council meeting
- 25/211 Financial Matters
- a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 3*
 - b) To receive and approve the bank reconciliation to 31 October 2025 *Appendix 4*
 - c) To receive and approve a report on expenditure against budget to 31 October 2025 *Appendix 5*
 - d) To receive and approve a summary of reserves to 31 October 2025 *Appendix 6*
 - e) To receive and approve the Internal Auditor's Interim Report. *Appendix 7*

- 25/212 WHPC Community Grants
To receive and approve a grant application from Friends of Horsley Station *Appendix 8*
- 25/213 Budget 2026/27
a) To receive and comment on the first draft of the budget for 2026/27 *Appendices 9 & 10*
b) To receive and comment on the proposed EMRs for 2026/27 *Appendix 11*
- 25/214 Strategic Documents and Policies for Review
a) Investment and Banking Policy *Appendix 12*
b) Recruitment Policy *Appendix 13*
a) Equality and Diversity Policy *Appendix 14*
b) Dignity at Work Policy *Appendix 15*
- 25/215 Village Oak *Appendix 16*
a) To receive a report following an inspection of the Village Oak
b) To approve any works required
- 25/216 Additional Gardening Projects *Appendix 17*
To receive and approve a briefing note on additional gardening projects, including planting at Cranmore Lane, East Lane, Long Reach, the Village Green and the Village Orchard
- 25/217 Local Government Reorganisation *Appendix 18*
a) To receive an update on Local Government Reorganisation (LGR)
b) To note the date for the Council's bespoke LGR training is Thursday 22 January, 7-9pm
c) To consider if/when to hold a second Community Forum on LGR to keep residents up to speed on what this means for individuals, businesses, and the Parish Council
- 25/218 Millennium Point *Appendix 19*
To receive and approve an illustrated design for the display board
- 25/219 Railway Task Group *Appendix 20*
a) To receive an update on the re-establishment of the Railway Task Group that represents both Horsley and Effingham Stations
b) To agree that Cllr Mattock will represent the Parish Council on the Task Group
- 25/220 Planning Committee *Appendix 21*
a) To receive a report on any Planning Committee meetings held since the previous Council meeting
b) Any other matters arising
- 25/221 Finance Committee *Appendix 22*
a) To receive a report on any Finance Committee meetings held since the previous Council meeting
b) Any other matters arising
- 25/222 Other Committee Updates
a) Personnel

- 25/223 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Biodiversity
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Local Government Reorganisation
 - f) Road Safety & Maintenance
 - g) S106
- 25/224 Community Projects Updates:
- a) Friends of Horsley Station
 - b) Horsley Heritage Group
 - c) The Horsleys' CAN
 - d) To agree to add Community Speed Watch and Grace & Flavour Community Garden to the list of regular community projects updates
- 25/225 Any Other Village Matters to Note
- 25/226 Date of Next Meeting: Tuesday, 16 December at 7.30pm in the Cedar Room, West Horsley Village Hall. Residents attending the meeting are invited to join Parish, Borough and County Councillors afterwards for festive drinks and nibbles.
- Appendices to this meeting are available on the Parish Council website at www.westhorsley-pc.gov.uk.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
 - Minutes are available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 11 November 2025*