

15 October 2025

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 21 October** at **7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press have a right and are invited to attend the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to clerk@westhorsley-pc.gov.uk no later than 12pm on the day prior to the meeting.

AGENDA

- 25/177 Chairman's Opening Remarks
- 25/178 Apologies for Absence
To accept apologies and reasons for absence
- 25/179 Declaration of Interests and Gifts
- a) To receive any declarations of interest on any agenda items in accordance with the Parish Council's Code of Conduct
 - b) To receive any amendments to the Register of Members' Interests
 - c) To consider any requests for dispensations
 - d) To receive any declarations of gifts or hospitality received by Members with an estimated value of at least £50
- Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*
- 25/180 Minutes of the Previous Meeting of the Council *Appendix 1*
Minutes to be approved by the Council and signed by the Chairman as a true and accurate record
- 25/181 Reports from other Authorities
- a) Surrey County Council
 - b) Guildford Borough Council
- 25/182 Clerk's Report
- 25/183 Significant Correspondence Received Since the Last Council Meeting
- 25/184 Youth Council *Appendix 2*
To receive a report on any Youth Council meetings or events held since the previous Council meeting
- 25/185 Anti-Social Behaviour
To discuss an escalation of anti-social behaviour in the village and to agree any steps the Parish Council can take to expediate a resolution to these matters

- 25/186 *Bus Services Appendix 3*
To discuss the lack of public buses servicing the village, and to identify any steps the Council can take to resolve immediate transport issues being experienced by some residents
- 25/187 *Financial Matters*
a) To receive a list of payments to be approved by Full Council at this meeting *Appendix 4*
b) To receive and approve the bank reconciliation to 30 September 2025 *Appendix 5*
c) To receive and approve a report on expenditure against budget to 30 September 2025 *Appendix 6*
d) To receive and approve a summary of reserves to 30 September 2025 *Appendix 7*
e) To agree to make the following payments, as per the 2025/26 budget:
 - West Horsley Village Hall £8,500
 - Cobham Food Bank £500
 - St Mary's Church £500
 - Surrey Young Carers £200
- 25/188 *Strategic Documents and Policies for Review*
a) Financial Risk Assessment *Appendix 8*
b) Policy Statement for Risk Assessment *Appendix 9*
c) IT and Email Policy *Appendix 10*
d) DPI Dispensation Request Form *Appendix 11*
e) Register of Interest – to note that the declarations of gifts/hospitality values listed in the Council's Code of Conduct (with a value of at least £50) supersede those included on Members' existing Register of Interests forms (a value between £25 and £50)
- 25/189 *Transfer of SCC and/or GBC Assets*
To receive an update in relation to the potential transfer of ownership to the Parish Council of the playing field and scout hut at Weston Lea and the green at Nightingale Crescent
- 25/190 *Millennium Point Appendix 12*
To receive and comment on the second draft design for the display board
- 25/191 *Tennis Court Appendix 13*
To receive and approve a briefing note on the addition of pickleball court lines at the tennis court
- 25/192 *Office 365 Provision Appendix 14*
To receive and approve a briefing note on moving the Council's Office 365 service to Cloudy IT
- 25/193 *New Bench at Long Reach*
a) To agree to replace the bench at the top of Long Reach, which is at the end of its serviceable life, noting that the memorial plaque on the existing bench would be reinstated on the new one
b) To agree to apply to Cllr Booth for funding for the new bench through his Your Councillor Community Fund
- 25/194 *Playground Repairs*
a) To receive a verbal briefing on essential repairs required to the wet pour at the village playground
b) To note that SCC Cllr Booth will support an application to Your Fund Surrey Small Community Projects for funding for the repairs to be completed
- 25/195 *Planning Application: 24/P/01626 Glenview, Epsom Road KT24 6AL*
To receive an update from the Planning Committee on the amended plans for this application and to agree the Council's response

- 25/196 Planning Committee *Appendix 15*
a) To receive a report on any Planning Committee meetings held since the previous Council meeting
b) Any other matters arising
- 25/197 Personnel Committee *Appendix 16*
a) To receive a report on any Personnel Committee meetings held since the previous Council meeting
b) Any other matters arising
- 25/198 Other Committee Updates
a) Finance
- 25/199 Task Group Updates:
a) Asset Management & Village Appearance
b) Biodiversity
c) Communications
d) Community Events & Wellbeing
e) Local Government Reorganisation
f) Road Safety & Maintenance
g) S106
- 25/200 Community Projects Updates:
a) Friends of Horsley Station
b) Horsley Heritage Group
c) The Horsleys' CAN
- 25/201 Any Other Village Matters to Note
- 25/202 Date of Next Meeting: Tuesday, 18 November at 7.30pm in the Cedar Room, West Horsley Village Hall

- Appendices to this meeting are available on the Parish Council website at www.westhorsley-pc.gov.uk.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 15 October 2025*