

10 July 2025

Members of West Horsley Parish Council,

You are summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 15 July at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press - you have a right and are invited to attend the meeting. Please note, the agenda is split into two parts. Part 1 will deal with most of the business and will be open to the press and public. Part 2 includes a matter of a personal nature which will be discussed in the absence of the press and public. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to [clerk@westhorsley-pc.gov.uk](mailto:clerk@westhorsley-pc.gov.uk) no later than 5pm on the day prior to the meeting.

## AGENDA

- 25/126 Chairman's Opening Remarks
- 25/127 Apologies for Absence
- 25/128 Declaration of Interests and Gifts
- a) To receive any declarations of personal and/or prejudicial interest in respect of any items on the agenda
  - b) To receive any amendments to Members' Register of Interests
  - c) To receive any declarations of gifts or hospitality received by Members over the value of £50
- 25/129 Minutes of the Previous Meeting of the Council *Appendix 1*  
Minutes to be approved by Council and signed by the Chairman as a true and accurate record
- Public Forum: Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period of public participation shall not exceed 15 minutes unless directed by the chair of the meeting.*
- 25/130 Reports from other Authorities
- a) Surrey County Council
  - b) Guildford Borough Council
- 25/131 Clerk's Report
- 25/132 Significant Correspondence Received Since the Last Council Meeting
- 25/133 Financial Matters
- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
  - b) To receive and approve the bank reconciliation to 30 June 2025 *Appendix 3*
  - c) To receive and approve a report on expenditure against budget to 30 June 2025 *Appendix 4*

- 25/134 Youth Council *Appendix 5*  
a) To receive and approve a briefing note on a proposed Youth Council summer movie night  
b) To receive an update on any other Youth Council meetings or events held since the previous Council meeting
- 25/135 Strategic Documents for Review  
a) Bullying and Harassment Policy *Appendix 6*  
b) Disciplinary Policy *Appendix 7*  
c) Equal Opportunities Statement *Appendix 8*  
d) Grievance Policy *Appendix 9*  
e) Sickness and Absence Policy *Appendix 10*
- 25/136 Community Speed Watch *Appendix 11*  
To receive a report from the West Horsley Community Speed Watch Team
- 25/137 WHPC Community Grants *Appendix 12*  
To receive and approve a summary of recommendations for 2025/26 WHPC Community Grants Awards
- 25/138 Millennium Point *Appendix 13*  
To receive and approve a briefing note on the refurbishment of Millennium Point, Sheepheas
- 25/139 AONB Boundary Review *Appendix 14*  
To receive an update on the Surrey Hills National Landscape (AONB) Boundary Variation Project
- 25/140 Community Forum on Local Government Reorganisation in Surrey *Appendix 15*  
To receive and approve a briefing note on a Community Forum to better inform residents about the Government's consultation on Local Government Reorganisation in Surrey
- 25/141 The Annual Teddy Bears' Picnic *Appendix 16*  
To receive and approve a briefing note on arrangements for this year's Teddy Bears' Picnic
- 25/142 Garden Maintenance Contract *Appendix 17*  
To receive and approve a briefing note on the renewal of the Council's three-year garden maintenance contract
- 25/143 Planning Committee *Appendix 18*  
a) To receive a report on any Planning Committee meetings held since the previous Council meeting  
b) Any other matters arising
- 25/144 Finance Committee *Appendix 19*  
a) To receive a report on any Finance Committee meetings held since the previous Council meeting  
b) Any other matters arising
- 25/145 Other Committee Updates  
a) Personnel

- 25/146 Task Group Updates:
- a) Asset Management & Village Appearance
  - b) Biodiversity
  - c) Communications
  - d) Community Events & Wellbeing
  - e) Local Government Reorganisation
  - f) Road Safety & Maintenance
  - g) S106
- 25/147 Community Projects Updates:
- a) Friends of Horsley Station
  - b) Horsley Heritage Group
  - c) The Horsleys' CAN
- 25/148 Any Other Village Matters to Note
- 25/149 Date of Next Meeting: Tuesday, 16 September at 7.30pm in the Cedar Room, West Horsley Village Hall  
[Please note the Parish Council will be in recess 1-31 August 2025.]

*To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss a confidential matter.*

- 25/150 Confidential Matter *Confidential Appendix 20*  
To receive and consider a councillor's request for an extended leave of absence

- Appendices to this meeting are available on the Parish Council website at [www.westhorsley-pc.gov.uk](http://www.westhorsley-pc.gov.uk).
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 10 July 2025*