



# West Horsley Parish Council

## WHPC COMMUNITY GRANTS SCHEME APPLICATION FORM

Please read the WHPC Community Grants Scheme Policy before completing this application form; visit our website at [WHPC Community Grants Scheme - West Horsley Parish Council](#).

If you need any assistance accessing or completing the application please contact the Clerk at [clerk@westhorsley-pc.gov.uk](mailto:clerk@westhorsley-pc.gov.uk) or call 01483 901905.

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### Organisation Details:

Name of Organisation:	
Type of Organisation: e.g. Charity, CIC, CIO	
Contact Name:	
Contact Email:	
Contact Tel:	
Position within the Organisation:	
Aims and objectives of your organisation:	
Year of formation:	
Details of current membership:	

If successful, your grant will be paid by bank transfer directly into your organisation's bank account. Please give the following details:<sup>1</sup>

Bank Account Name:	
Sort Code:	
Bank Account Number:	

**Project Details:**

Describe the project or event for which grant aid is being sought:

Please give details of how the project will benefit the residents of the Parish:

Estimated number of West Horsley residents who will benefit from the grant: \_\_\_\_\_

**Project Finances:**

Total cost of the project for which the grant is requested:	
Total amount of grant requested from West Horsley Parish Council:	

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<sup>1</sup> Please refer to our [Data Protection Policy](#)

If you have applied to any other organisation for financial help for this project, please give details:

Details of any grants awarded to your organisation by West Horsley Parish Council in the last three years:

Project description:	Amount requested:	Amount received:

**Additional Supporting Information:**

Please state any other relevant information in support of your application.

**Declaration**

I hereby certify that I have read and understood the WHPC Community Grants Scheme Policy, including information on eligibility, types of projects and general conditions for receiving a grant through the scheme. I understand that under the Freedom of Information Act a redacted version of this application will be available for inspection by members of the public on request.<sup>2</sup>

I confirm that to the best of my knowledge the information supplied for this application is correct. I understand that if successful, I will be required to confirm that any grant funding has been spent only in accordance with the purpose outlined in this application.

Name (please print): \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for completing this application form. Please return it with copies of your last agreed accounts and your constitution or rules to [clerk@westhorsley-pc.gov.uk](mailto:clerk@westhorsley-pc.gov.uk).

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**Official Use Only (WHPC):**

Date application received: \_\_\_\_\_

Committee Decision: \_\_\_\_\_ Date: \_\_\_\_\_

Final Council Decision: \_\_\_\_\_ Date: \_\_\_\_\_

Grant awarded subject to the following conditions (if any): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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<sup>2</sup> [ICO Model Publication Scheme page 4](#)